



Host Your Own Drive: A Step-by-Step Guide

Thank you for supporting Project Concern! Here are some tips and tricks for hosting your drive.

Step 1: Define Your Drive

- Choose a Theme: Decide what you will be collecting (e.g., non-perishable food, winter coats, school supplies, toiletries). Project Concern's social media often has a list of most-needed items.
- Set a Goal: Establish a measurable goal (e.g., "Collect 100 cans," "Fill 3 collection boxes," "Raise \$500").
- Set the Dates: Choose a clear start and end date for your collection period (e.g., "December 1st - December 15th").

Step 2: Secure a Location

- Identify a Collection Spot: Choose a high-traffic, accessible location (e.g., your workplace lobby, a local community center, a church, or even your own front porch).

Step 3: Gather Supplies

- Collection Containers: Use sturdy boxes, bins, or laundry baskets for collecting items.
- Signage: Print the Project Concern flyers from our website and attach them to your collection containers and around the location. Feel free to create your own or reach out to Missie Beaber for a custom flyer! (missie.beaber@projectconcerncudahy.org)

Step 4: Spread the Word

- Utilize the Flyers: Post the flyers in community bulletin areas, on your collection boxes, and hand them out.
- Go Digital: Share your drive details on social media (Facebook, Instagram, Nextdoor). Include the start date, end date, location, and the specific items you are collecting. Email or text your friends, family, neighbors, and coworkers.

Step 5: Wrap-Up & Delivery

- Contact Project Concern: Before dropping off, call the Project Concern office to let us know you are bringing a donation. This helps us prepare staff and storage space.
- Deliver: Bring your donations to Project Concern during open hours.
- Send Feedback: Consider sharing a photo and a quick summary of your drive with us so we can highlight your efforts! (Email Missie at missie.beaber@projectconcerncudahy.org)